SLOAN & FELLER
Attorneys at Law

Client Asset Form

Please fill out the information packet to the best of your ability and bring a copy with you to your appntment.

Asset Form

CLIENT PERSONAL INFORMATION

Name ____ **Date:** ______/______/________

S.S.N: __________-___________-___________ **DOB:** ______/______/________

Address: ____

City: _________________________ **County:** ___________________ **State:** _________ **Zip:** __________

SPOUSE/PARTNER PERSONAL INFORMATION *(if applicable)*

(spouse, ex-spouse, deceased, divorced, etc.)

Name ____ **Date:** ______/______/________

S.S.N: __________-___________-___________ **DOB:** ______/______/________

Address: ____

City: _________________________ **County:** ___________________ **State:** _________ **Zip:** __________

☐ **Spouse** ☐ **Ex-spouse** ☐ **Divorced** ☐ **Deceased**

CHILDREN INFORMATION *(if applicable)*

Name ____ **DOB:** ______/______/________

Address: ____

City: _________________________ **County:** ___________________ **State:** _________ **Zip:** __________

Name ____ **DOB:** ______/______/________

Address: ____

City: _________________________ **County:** ___________________ **State:** _________ **Zip:** __________

Name ____ **DOB:** ______/______/________

Address: ____

City: _________________________ **County:** ___________________ **State:** _________ **Zip:** __________

ASSETS:	**VALUE:** Husband/Individual	Wife/Individual	Joint
Residences			
Other Real Estate			
Stocks			
Bonds			
Cash			
Mortgages			
Insurance (Face Value)			
Tangibles			
Retirement Plans (Death Benefits)			
Trust Interests			
Others			
TOTAL ASSETS:			

<u>DEBTS</u>	**<u>VALUE:</u>** Husband/Individual	Wife/Individual	Joint
Mortgages			
Others			
<u>TOTAL DEBTS:</u>			

1. **Have you executed a Power of Attorney? If so, please provide a copy.**

Husband ☐ Yes ☐ No

Wife ☐ Yes ☐ No

2. **Have you executed a Health Care Proxy? If so, please provide a copy.**

Husband ☐ Yes ☐ No

Wife ☐ Yes ☐ No

DOCUMENT CHECKLIST

Information Regarding Client

- ☐ Current Will and Codicil
- ☐ Naturalization Papers
- ☐ Trust agreements – Client created or client as beneficiary.
- ☐ Power of Attorney
- ☐ Pending litigation papers
- ☐ Pre- or postnuptial agreements
- ☐ Divorce decree or separation agreement
- ☐ Military discharge papers
- ☐ Adoption papers – Client or family members
- ☐ Disposition of Remains
- ☐ Health Care Proxy
- ☐ Living Will

Property Interests

- ☐ Savings accounts and passbooks
- ☐ Personal financial statements
- ☐ Appraisals or documents evidencing ownership of fine art, jewelry, antiques, furs, etc.
- ☐ Promissory Notes and mortgages
- ☐ Inventory of Stocks, Bonds, and Securities
- ☐ Title insurance policies
- ☐ Safe-deposit box or private safe
- ☐ Copyrights, trademarks and patents
- ☐ Deeds to residence and other real estate
- ☐ Royalty agreements
- ☐ Employee benefits statement
- ☐ Loans and debts owed TO client
- ☐ Proprietary lease and stock certificate for cooperative apartment
- ☐ Loans and debts owed BY client
- ☐ Custodian accounts established under NY Uniform Transfers to Minors Act

Life Insurance

- ☐ All policies owned by client or client's spouse
- ☐ Premium notice regarding insurance policies
- ☐ All policies owned by client or spouse insuring someone else's life
- ☐ Summary statement of client's insurance program prepared by insurance agent

Other Insurance

- ☐ Homeowner’s policy
- ☐ Tenant’s policy
- ☐ Floater or fine arts policy
- ☐ Automobile policy
- ☐ Health, hospitalization and major medical policies
- ☐ Disability income insurance
- ☐ Umbrella (excess liability) policy
- ☐ Malpractice insurance
- ☐ Annuity contracts
- ☐ Fraternal benefits

Business Interests

- ☐ Agreements concerning joint ventures
- ☐ Partnership agreements
- ☐ Shareholder agreements
- ☐ Stock redemption agreements
- ☐ Life Insurance incident to an agreement

Tax Returns

- ☐ Copies of state and federal income tax returns for past 3 years
- ☐ Copies of state and federal gift tax returns that have ever been filed
- ☐ Copies of estate tax returns for those estates in which the client has received an interest